



Ecological & Sustainable Project Management in Erasmus+

Hoi and welcome!

We are looking forward to welcoming you to the seminar (TCA)
"Ecological and Sustainable Project Management in Erasmus+"

This seminar is organized by AIBA - Agency for International Educational Affairs in Liechtenstein, the Liechtenstein National Agency for Erasmus+ (NALI01) and will take place from 10th to 13th June 2024 at [Hotel kommod](#) in Ruggell, Liechtenstein.



This seminar (TCA) is highly recommended for Erasmus+ newcomers and less experienced beneficiaries, as well as for experienced people who are interested in developing their project management skills to a sustainable & high level.

- The overall aim is to increase the quality in project management for the Erasmus+ program and ensure that institutions and organizations from Europe actively engage in project management within the SCH, VET, ADU and HED sectors.
- This seminar has a cross-sectoral focus and invites the participation of current and future beneficiaries from all educational areas as well as the private sector.
- It further aims to promote all activities with a focus on cooperation partnerships but also some aspects for mobility projects, provide support to potential beneficiaries in terms of successful project management.
- The seminar raises awareness for the implementation of an ecological and sustainable project management approach.

Participants will learn:

- about project management in Erasmus+ projects from both perspectives: as beneficiary & leading organization, as well as participating organization.
- about the project life cycle & project management cycle
- about tools, methods, documents used to successfully run an Erasmus+ project
- about and gain awareness for the implementation of an ecological & sustainable project management approach.
- how to integrate European values.
- how to integrate EUDPR/GDPR topics and tasks.
- about the key elements required for successful, ecological and sustainable project management.

Expected Results

- Increased awareness of environmental and sustainable thinking and behavior.
- A deeper understanding of the successful implementation of Erasmus+ projects, timely planning and implementation of preparatory activities, risk assessment and management, active project control and implementation of quality assurance (QA) measures.
- The integration of European values and how to deal with EUDPR/GDPR topics.
- The exchange of good practices, documents, methods and tools between participants.
- Cross-sectoral cooperation between ADU, SCH, VET and HE to potentially develop the basis for further exchange and cooperation.
- From the organizing NA's perspective: Complete course to cover the topic how to successfully manage an Erasmus+ project.

Program

Day 1 10.06.24	
	Arrival of the participants
18:00	Welcome & Opening
18:30-20:00	Dinner (at the venue)
20:00	Free time with optional activities to promote networking and socialising

Day 2 11.06.24		Day 3 12.06.24		Day 4 13.06.24	
07:30-08:45	Breakfast	07:30-08:45	Breakfast	07:30-08:45	Breakfast
09:00-09:30	Input-Session (All)	09:00-09:30	Input-Session (Sabine+Peter)	09:00-09:30	Input-Session (Michal)
09:30-10:15	Groupwork: Introduction to: work mode, project life cycle, Erasmus+ PM cycle;	09:30-10:15	Groupwork Project Implementation	09:30-10:30	Groupwork GDPR & Ethics, Data & IT-Tools
10:15-10:45	Coffebreak	10:15-10:45	Coffebreak	10:30-11:00	Coffebreak (check-out)
10:45-11:30	Groupwork & Presentation	10:45-11:30	Groupwork & Presentation QA in PM KA1 (Sabine) QA in PM KA2 (Peter)	11:00-11:30	Reflexion
11:30-12:00	Reflexion	11:30-12:00	Reflexion	11:30-12:00	TCA Evaluation
12:00-13:30	Lunch (at the venue)	12:00-13:30	Lunch (at the venue)	12:00-13:30	Lunch (at the venue)
13:30-14:00	Input-Session (Viktor) Planning and project preparation thinktwice.management Stresstest	13:30-14:00	Input-Session Dissemination & Exploitation (Sabine) thinktwice.management	13:30-14:00	Farewell and departure
14:00-15:00	Groupwork & Presentation	14:00-16:30	Groupwork & Presentation		
15:00-15:30	Coffebreak	16:30-17:00	Coffebreak		
15:30-17:30	Groupwork & Presentation	17:00	Meeting point bus stop		
	Getting started, documents and tools, thinktwice.management	17:00-17:30	trip to Vaduz by bus		
17:30-18:30	Go & walk the dog !	17:30-19:30	Visiting VADUZ		
18:30-20:00	Dinner (at the venue)	19:30-22:10	Dinner (in VADUZ)		
20:00	Free time with optional activities to promote networking and socialising	22:18	Getting back to Ruggell (by Bus)		